

PERSONAL RECOMMENDATION

STRICTLY CONFIDENTIAL

Applicant's name : _____

- *To the Applicant* : Please enter your name and ask the person who will write this recommendation to send it directly to IFAM – MBA Programs. Letters delivered by candidates will not be accepted.

- *To the Recommender* : The person whose name appears above has made application for admission to an intensive MBA program. The Admission Committee would greatly appreciate your candid appraisal. If you wish to use a letter of different format, please feel free to do so. You can use either English or French.

Please return this document to :
IFAM / MBA Programs – 19, rue Cépré – 75015 Paris, France

1. How long and in what capacity have you known the applicant ?

2. Please assess the applicant relative to other students or employees whom you have known in a similar capacity.

	Outstanding	Superior	Good	Fair	Poor	Unable to judge
Intellectual ability						
Ability to work with others						
Ability in written expression						
Ability in oral expression						
Maturity						
Initiative / Independence						
Creativity / Originality						
Potential to career advancement						

3. What are applicant's primary strengths and weaknesses? If possible, please describe specific instances or accomplishments, which demonstrate them.

4. Comment on the applicant's competence in his/her area of specialization (technical knowledge, analytical ability, attention to detail, creativity) and his/her potential for achievement at the graduate level.

5. What is your overall recommendation?

- Strongly recommend
- Recommend
- Do not recommend
- Recommend with some reservation

Signature of Recommender _____

Name of Recommender (please print) _____

Position / Title _____ Firm / School _____

Business Address _____

Business Telephone _____

*Please return this form to IFAM / MBA Programs as soon as possible.
We appreciate your assistance.*