PERSONAL RECOMMENDATION

STRICTLY CONFIDENTIAL

Applicant’s name: ____________________________________________________________

- To the Applicant: Please enter your name and ask the person who will write this recommendation to send it directly to IFAM – MBA Programs. Letters delivered by candidates will not be accepted.

- To the Recommender: The person whose name appears above has made application for admission to an intensive MBA program. The Admission Committee would greatly appreciate your candid appraisal. If you wish to use a letter of different format, please feel free to do so. You can use either English or French.

Please return this document to:
IFAM / MBA Programs – 19, rue Cépré – 75015 Paris, France

1. How long and in what capacity have you known the applicant?
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

2. Please assess the applicant relative to other students or employees whom you have known in a similar capacity.

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<th>Outstanding</th>
<th>Superior</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Unable to judge</th>
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<tbody>
<tr>
<td>Intellectual ability</td>
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<td>Ability to work with others</td>
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<td>Ability in written expression</td>
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<td>Ability in oral expression</td>
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<td>Maturity</td>
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<td>Initiative / Independence</td>
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<td>Creativity / Originality</td>
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<td>Potential to career advancement</td>
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</table>
3. What are applicant's primary strengths and weaknesses? If possible, please describe specific instances or accomplishments, which demonstrate them.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

4. Comment on the applicant's competence in his/her area of specialization (technical knowledge, analytical ability, attention to detail, creativity) and his/her potential for achievement at the graduate level.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

5. What is your overall recommendation?

☐ Strongly recommend ☐ Recommend

☐ Do not recommend ☐ Recommend with some reservation

Signature of Recommender

Name of Recommender (please print)

Position / Title ___________________________ Firm / School ___________________________

Business Address ___________________________

Business Telephone ___________________________

Please return this form to IFAM / MBA Programs as soon as possible.
We appreciate your assistance.